

INTERNAL TITLE 5		VACANCY ANNOUNCEMENT			
Announcement Number:	2003-89	Opening Date:	05/29/03	Closing Date:	06/19/03
Position/Position Number:	CARPENTER (Locksmith) WG-4607-9 #764	Organizational Location:	FACILITIES MANAGEMENT SERVICE TEMPLE		
Salary Range:	WG-9: \$14.97 - \$17.46 PER HOUR	Area of Consideration:	CURRENT PERMANENT EMPLOYEES OF CTVHCS		
Duties and Responsibilities:					
<p>Tour of duty: Mon – Fri, 8:00 am – 4:30 pm. Incumbent is a carpenter assigned to the Maintenance & Repair Section of Facilities Management Service. Incumbent opens and repairs locks; changes lock combinations, and make keys. Keeps records of key codes assigned to each division or service and sets up and changes keys as instructed by higher authority. Keeps codes, combination equipment, tools, parts, keys, etc., under lock and key. Maintains precise records of abolished sub-systems as well as reassigned sub-systems, advising the Maintenance and Operations (M&O) Chief, or his designee, so that the factory charts can be amended by notice to the company. Performs other duties as assigned such as making forms for concrete work, installing new doors, installing acoustical ceilings and the like. Required to respond to after work emergency calls from the Boiler Plant Operator and requests of Administrator, AOD or calls from Chief, FMS, Deputy Chief, FMS, Chief, M&O Section and by telephone call to make repairs or work as required. Work regularly involves construction, alteration, repair or modification of items and structures such as framework; rafters; roof decking; siding; doors, including veneered. Performs work from initial layout to final assembly. Physical Effort: Performs a variety of tasks requiring moderate physical exertion such as lifting, pushing, pulling, carrying, climbing, bending, stooping, crawling and negotiating in confined spaces. Will be required to work off high ladders, scaffolding and bucket truck occasionally. Will be standing or walking most of the time and must be in very good overall condition. Working Conditions: Work is performed both inside and outside and is usually dirty, dusty, noisy and greasy. Is sometimes required to make repairs and installation outside during inclement weather. Is frequently exposed to abrasions, cuts, bruises, and other serious injuries as a result of falls, slips, moving parts and high-speed equipment. Required to work in confined spaces, both above ceilings and below the floors, and around hot, oily and dusty surfaces.</p>					
Qualification Requirements:					
Qualifications are derived from Office of Personnel Management (OPM) Handbook X-118 or X-118C, available in Human Resources Management Service (HRMS). Applicants must have sufficient training and experience to be trusted to perform duties on own initiative under general supervision.					
Selectee must successfully complete a pre-employment physical.					
Rating and Ranking:					
<p>Qualified candidates will be rated and ranked on the following knowledge, skills, and abilities:</p> <p>Element 1: Ability to do carpentry work without more than normal supervision (screen-out element.)</p> <p>Element 2E: Knowledge of equipment assembly, installation and repair.</p> <p>Element 25E: Technical practices in carpentry work.</p> <p>Element 75A: Ability to interpret instructions, specifications, etc. (includes blueprint reading).</p> <p>Element 80A: Measurement and layout (ability to measure distances on structures, etc.)</p> <p>Element 81: Ability to use and maintain carpentry tools and equipment.</p>					
How to apply:					
<p>Permanent employees who wish to be considered for this position must obtain necessary forms through the internet address: http://www.texvet.com/HRMS/forms.htm VA Form 5-4078 must be received in HRMS, Temple, by close of business on closing date of announcement. VA Forms 5-4676A and 5-4667B must be received within 7 calendar days after the closing date of this announcement. Please refer all questions to Lili A. Sims, Human Resources Specialist, extension 39-4432. It is the responsibility of each employee to assure that his/her Official Personnel File (OPF) is current and shows <u>ALL</u> work experience and credentials <u>prior</u> to the closing date of the announcement.</p>					
THIS IS A BARGAINING UNIT POSITION.					
<p>If patient needs arise, the incumbent of the above position may be reassigned within the Central Texas Veterans Health Care System. This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the specialist listed above. The decision on granting reasonable accommodation will be on a case-by-case basis.</p> <p>CTVHCS is a smoke-free environment.</p> <p>EQUAL EMPLOYMENT OPPORTUNITY: Actions to fill this position will not be based on discriminatory factors which are prohibited by law.</p>					